

Horsham & Newton St.Faith Parish Council

Minutes of the Parish Council meeting held on Monday June 15th. 2026

Present: Mr.R.Browne Mr.B.Coe Mrs.C.Quinton Mr.R.Wilks Mr.M.O'Connor Mrs.R.Scarff
Mrs.J.Bamber Mr.K.Smith Mr.S.Lawrence
Mrs.S.Holland (BDC) Public: Two

Apologies: Mrs.G.Hegarty Mr.D.Roper (NCC)

- a) **Chairman** Cllr.Browne signed the declaration of acceptance of office as he was not present at the previous meeting
- b) **Public Participation** None
- c) **Police Report** The Police website indicated seven incidents recorded in April. Residents can see locations and details by accessing the police website <https://www.police.uk/pu/your-area/> , entering Horsham St.Faith and selecting "crime map"
- d) **County and District Reports** Cllr.Holland said that the Broadland DC website now had a "digital assistant" and she would welcome any feedback on this issue.
- e) **Norwich Airport JCC** Next meeting in July
- f) **St.Faiths Centre Report** Cllr.Browne had attended the recent meeting. The Centre was well run but more committee members were required. The Centre had asked the Parish Council to consider writing to the Crematorium with concern at the deterioration of the grounds. It was agreed that the Clerk should write to Dignity Ltd. expressing the concern of residents and users of the facility.
- g) **Full Council**
 - 1. **Apologies** As above
 - 2. **Declarations of Interest** Cllr.Coe – Mission Room Trustee, Cllr.Wilks – Grass cutting
 - 3. **Minutes** of the meeting on May 18th. were confirmed and signed.
 - 4. **Co-option to the Council** Two residents had offered their services to the Council and each in turn addressed the Council and answered questions. Members resolved to decide the matter by paper ballot. Following the ballot Mr.Philip MacAllan was co-opted to fill the one remaining vacancy and signed the declaration of acceptance of office before joining the meeting.
 - 5. **Reports** The Clerk reported that Broadland DC Planning Enforcement had opened a case to examine the construction of the bungalow extension at 5 Blind Lane where it had been alleged that the approved plans were not being adhered to. The Clerk had been advised that it was no longer legal to publish members home addresses on the Council's website and he had therefore removed them.
 - 6. **Planning** No new applications had been received. CPRE had made a formal objection to the proposed development south of Church Street and the Clerk was asked to write to BDC Planning endorsing their observations.
 - 7. **Highways** The Clerk was asked to report a tree overhanging the path near "The Clink", overhanging hedges on Waterloo Road at the junctions with Coltishall Lane and Spixworth Road, a tree in the ford and nettles overhanging the adjacent path. He would also write to Broadland Housing Assn. about the overgrown verge outside their premises. Concern was also expressed at the quality of work being carried out on the Old Norwich Road footpath and the Clerk would draw this to the attention of the highways engineer. Two potholes in Waterloo Close would be reported. Cllr.O'Connor would investigate refurbishment of the milestone on Norwich Road now that surrounding vegetation had been cleared.
 - 8. **Commemorative Signs** The Council agreed in principle to the purchase of two metal silhouettes commemorating the fallen with the preferred location being adjacent to the war memorial in the churchyard. The Clerk would write to the church to ask if this would be possible.
 - 9. **Allotments** Cllr.Browne passed to the Clerk his report on the Coltishall Lane plots and those where letters should be sent to the tenants. It was agreed that allotments should be inspected every six months. After a lengthy discussion the Clerk was asked to establish

the cost of hiring a grab lorry to dispose of a load of mixed rubbish to enable tenants to dispose of wood and hardware which had accumulated over many years.

- 10. Parish Survey** The questionnaire prepared by Cllr.Bamber was adopted with a few minor amendments and it was agreed that this should be produced and distributed with the parish magazine.
- 11. Correspondence** A letter had been received from the church asking for three self sown saplings in the churchyard to be removed. The Clerk would arrange this. A complaint had been received about the uneven surface at the cemetery entrance due to raised plastic surface components. The Council agreed that the contractor who had carried out work on a quarter of the car park the previous year should be asked to continue with the remainder with the area outside the cemetery gates a priority. The Clerk would also obtain quotes for replacing the sloping entrance surface with concrete. The St.Faiths volunteers had written asking for confirmation that the tasks they undertake on behalf of the Council should continue. This was agreed.
- 12. Council Finances** The Clerk reported that when he had claimed the balance of the s.106 funds from Broadland DC, interest had been added for several years which was then declared on closing the account. This resulted in the Council receiving approx. £13k more than previously advised. Just over £4k had also been received in Community Infrastructure Levy.
- 13. Accounts** Cheques signed
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| J.Graves | Salary (inc.PAYE) and expenses | £749.77 |
| Wave | Blind Lane allotment water | £196.24 |
| Wave | Coltishall Lane allotment water | £293.87 |
| M.Medler | Horsham Park Rent (6 months) | £211.00 |
| Mission Room | Room hire and electricity | £48.30 |
| Npower | Lighting Electricity (inc.VAT) DD | £238.09 |
- 14. Clerk's and Councillors' Reports** The Clerk would ask the Police if they had carried out night time surveys on the NDR following complaints about motorcycle noise. The Clerk was asked to write to the church to pass on concerns expressed by residents about the overgrown state of West Lane cemetery. The Clerk was asked to contact Highways about trees adjacent to the beck.
- 15. Next Meeting** July 20th. 2026 7.30 p.m.