

Horsham & Newton St.Faith Parish Council

Minutes of the Parish Council meeting held on Monday April 20th. 2026

Present: Mr.R.Browne Mr.B.Coe Mrs.C.Quinton Mr.R.Wilks Mrs.J.Bamber Mr.K.Smith
Mr.S.Lawrence Mrs.R.Scarff

Mr.D.Roper (NCC) Mrs.S.Holland (BDC) Public: Two

Apologies: Mrs.G.Hegarty Mr.M.O'Connor

1. **Report from St.Faiths Centre Representative** n/a
2. **Apologies** As above
3. **Declarations of Interest** Cllr.Coe – Mission Room Trustee, Cllr.Wilks – Grass cutting
4. **Minutes** of the meeting on March 16th. were confirmed and signed.
5. **Reports** The Clerk reported that two allotment rents remained outstanding despite letters being sent to the tenants and another three plots had been re-let. Work was under way at Newton Park and Cllr.Lawrence had circulated a report to members. Two further posts for the speed sign had been installed by NCC.
6. **Planning** 2026/0363 66a Norwich Road – demolish wall and install dropped kerb. No observation as this was a matter for NCC Highways.
7. **Highways** The Clerk was asked to write to NCC Highways about parking restrictions at the Swan Street/Norwich Road junction needed to control parking problems caused by inconsiderate motorists attending functions at the Black Swan. The Clerk would also write to Norfolk Constabulary about noise caused by late night speeding motorcyclists on the NDR,
8. **Allotments** Letters had been received from tenants and adjoining residents concerned about the general state of many plots and the accumulation of rubbish. The Clerk was asked to circulate his maps of the plots and a copy of the current tenancy agreement to all members to assist with upcoming inspections.
9. **Co-option** Members discussed the formalisation of a policy for co-option. It was agreed that an adopted document outlining the responsibilities, skills and commitment should be circulated to all prospective candidates. They should be asked to send a written resume of their credentials and then attend a Council meeting when a decision would be made. With reference to the current vacancy it was agreed that due to some holiday commitments this would be the meeting on June 15th.
10. **Parish Survey** Due to the length of the meeting, discussion was deferred until May.
11. **Correspondence** PJD had requested agreement for a small surcharge on the Grass cutting contract due to the rise in fuel prices. This was agreed on a one off basis. A request from the St.Faiths Community Volunteer Group to establish an educational nature area beside the beck with traffic being restricted in the area and particularly through the ford did not command support as this is a public highway and previous requests to close this road had not been agreed with NCC Highways.
12. **Accounts** Cheques signed

J.Graves	Salary (inc.PAYE)	£740.94
PLG	Rat poison for allotments (Inc.VAT)	£13.50
T.T.Jones	Lighting Maintenance (inc.VAT)	£817.64
Npower	Street Light electricity (inc.VAT) DD	£309.38
PCC	Grant for West Lane cemetery maintenance	£550.00
13. **Clerk's and Councillors' Reports** Cllrs.Smith and Coe would investigate costs of a commemorative figure for fallen servicemen.
14. **Next Meeting** May 18th. 2026 7.30 p.m.